

**ANNEX TO ERASMUS+ INTER-INSTITUTIONAL AGREEMENT
INSTITUTIONAL FACT SHEET
JOHANNES GUTENBERG-UNIVERSITÄT MAINZ
CAMPUS GERMERSHEIM / FACULTY 06 / TRANSLATION STUDIES**

INSTITUTIONAL INFORMATION

INSTITUTIONAL DETAILS

Name of the institution	Johannes Gutenberg-Universität Mainz, Fachbereich 06 Translations-, Sprach- und Kulturwissenschaft, Gernersheim (Faculty 06 Translation, Linguistics and Cultural Studies)
Erasmus Code	D MAINZ 01
EUC	Nr. 29716
City, Country	Gernersheim, Germany
Institution website	http://www.fb06.uni-mainz.de/
About Faculty 06	<p>Faculty 06 of Johannes Gutenberg University Mainz in Gernersheim is specialized in Translation and Interpretation. Academic programs offered at Faculty 06:</p> <ul style="list-style-type: none"> • BA Sprache Kultur Translation (BA SKT) (BA Language Culture Translation) • MA Translation (MA T) (MA Translation) • MA Konferenzdolmetschen (MA KD) (MA Conference Interpreting) <p><u>Please note:</u> Foreign students at Gernersheim join the Department of „German as a Foreign Language (DaF)“ within the above-mentioned academic programs.</p>
Online course catalogue	<p>https://jogustine.uni-mainz.de</p> <p>Follow the links “course catalogue” → [respective term] → [Faculty 06]</p> <p>Courses are taught in German; selected courses in the (language) departments are taught in the respective foreign language.</p>

MAIN CONTACTS

Responsibility	Contact person	Contact details
Central management of the ERASMUS+ programme Teaching Staff Mobility, Staff Mobility, Bilateral Agreements	Ms Dr. Birgit Weiss	Phone: +49 6131 3922902 Fax: +49 6131 3927018 Email: erasmus@international.uni-mainz.de
Central management of the ERASMUS+ programme Contact person for outgoing students	Ms Lenka Tucek	Phone: +49 6131 3920039 Fax: +49 6131 3927018 Email: erasmus@international.uni-mainz.de
Contact for all questions regarding <u>Campus Gernersheim</u>	Mr Dr. Marcel Vejmelka	International Office Gernersheim, Room 118 Fachbereich 06 Translations-, Sprach- und Kulturwissenschaft (FTSK) Johannes Gutenberg-Universität Mainz (D MAINZ01) An der Hochschule 2 – 76726 Gernersheim – Germany Phone: +49 7274 50835118 Email: vejmelka@uni-mainz.de
Departmental Coordinators at Faculty 06	An updated list of our Departmental Coordinators is available on: http://www.fb06.uni-mainz.de/studium/Dateien/D%20MAINZ01%20-%20FB06%20-%20Exchange%20Coordinators.pdf .	

DETAILED REQUIREMENTS

RECOMMENDED LANGUAGE SKILLS

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level*
Student Mobility for Studies	Any	German	B2**
Staff Mobility for Teaching	Any	German / English	B2

* Level according to **Common European Framework of Reference for Languages (CEFR)**

** German: B1 (CEFR) qualifies for participation in a special course package **“German for Translators” (24 ECTS)** + selected courses from our course catalogue.

German: B2 (CEFR) qualifies for free choice from the courses offered at Faculty 06.

For more details on the language of instruction recommendations, please refer to our course catalogue.

ADDITIONAL REQUIREMENTS

Students with disabilities: Information about facilities to welcome students with disabilities available on individual request depending on special needs. Please contact our International Office (akadauslandsamt06@uni-mainz.de) and Mrs Dora Warth (warth@uni-mainz.de) during the nomination process detailing which disabilities and needs should be covered. Final acceptance will be done on a case by case basis.

ACADEMIC CALENDAR & DEADLINES

ACADEMIC CALENDAR

	Official semester dates	Lecture periods (approximate dates)
Winter term	1 October – 31 March	End of October – beginning of February
Summer term	1 April – 30 September	Mid-April – end of July

An orientation week is planned to welcome exchange students only at the beginning of the winter term (the week before the lecture period). Attendance to these sessions is strongly recommended.

NOMINATION DEADLINES

There is **no nomination deadline**. Faculty 06 will contact nominated students directly, sending them an information package regarding application, housing, registration and necessary documents.

NEW: Nominated exchange students **apply online**. FTSK has prepared a short **tutorial for the online application**.

Applications must reach our institution by:

Winter term	15 September
Summer term	15 March

We will send our **decision response within 5 weeks**.

TRANSCRIPTS OF RECORDS

A Transcript of Records will be issued no later than 8 weeks after the assessment period has finished at our institution.

TERMINATION OF AGREEMENT

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

ADDITIONAL INFORMATION

COST OF LIVING

Students should plan the following monthly expenses (approximate):

- Housing: starting by €200 (shared flat) or €240 (students' residence)
- Transport: Students' tickets (covers all public transport in the region during 6 months, Faculty 06 students can choose from two different regions), approx. €170
- Other expenses depending on individual life style.

LEARNING AGREEMENT

Please note: the "responsible person" for Faculty 06 to be indicated in the Erasmus+ Learning Agreements is the respective **Erasmus+ Coordinator** (= "Departmental Coordinator"), see the [list of coordinators at Faculty 06](#).

ENROLMENT

Students will enroll **by the second lecture week through the International Office Germersheim** (specific information for each term will be sent directly to the incoming students).

Due to the geographical situation of the Germersheim Campus (approx. 100 km south of Mainz) it is not possible to attend courses at other faculties of Johannes Gutenberg University.

GRADING SYSTEM

Our grading system is based on a scale from 1,0 to 5,0. The minimum passing mark is 4,0.

1,0 to 1,3 – outstanding | 1,7 to 2,3 – good | 2,7 to 3,3 – regular | 3,7 to 4,0 – passed | 5,0 – suspense

In some courses no marks, but "passed" or "suspense" and the respective ECTS credits are given.

VISA

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance is provided [online](#) or by our International Office (phone: +49 7274 50835118 ; fax: +49 7274 50835218 ; e-mail: akadauslandsamt06@uni-mainz.de).

INSURANCE

Our institution provides assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. We inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance is provided [online](#) or by our Erasmus Office (erasmus@international.uni-mainz.de).