

## GUIDE FOR INCOMING ERASMUS STUDENTS 2022-2023



**Civica Scuola di Musica Claudio Abbado**  
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[www.fondazionemilano.eu/musica/](http://www.fondazionemilano.eu/musica/)

**INTERNATIONAL OFFICE:**

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The **International Office** will be your main point of contact before your arrival and during your time at the Civica Scuola di Musica Claudio Abbado. Please e-mail us with any questions you may have prior or during your study period [erasmus\\_musica@fondazionemilano.eu](mailto:erasmus_musica@fondazionemilano.eu)

**Civica Scuola di Musica Claudio Abbado has 5 departments:**

<b>CLASSICAL</b>	<b>Marcello Parolini</b>	classica@fondazionemilano.eu
<b>EARLY MUSIC</b>	<b>Claudia Caffagni</b>	antica@fondazionemilano.eu
<b>IRMUS – Music research</b>	<b>Andrea Furfaro</b>	irmus@fondazionemilano.eu
<b>CHOIR</b>	<b>Mario Valsecchi</b>	s.ventura@fondazionemilano.eu
<b>JAZZ</b>	<b>Luca Missiti</b>	civijazz@associazionemusicaoggi.it

## **ACADEMIC CALENDAR 2022-2023**

**Fall semester** – October, 2023 – February, 2024

**Christmas break** - 23 December 2023 – 7 January 2024

**Spring semester** – February – June, 2024

**Easter break** – 28 March - 2 April 2024

**Exams** - middle June/first week of July

## **Italian holidays**

All Saints	1 November
Sant' Ambrogio/Immaculate Conception	7/8 December
Carnival	February to be defined
Liberation Anniversary	25 April
Labour Day	1 May
Republic Day	2 June

## **Language requirements**

Classes at Civica Scuola di Musica Claudio Abbado are held in Italian. It is recommended a level B1, for Italian and English. To be able to acquire the credits and have access to the exams, it is necessary to have attended at least 75% of the lessons. You will be informed of exam dates and times by the student office.

## Credits

Studies at our school are conducted through the bachelormaster system and are awarded points using the European Credit Transfer and Accumulation System (ECTS).

When you have completed your period of study at the Civica Scuola di Musica Claudio Abbado, and the results have been processed, these results will be sent directly to the International Office of your home university.

ECTS Grade	Grading scale /30	Definition
A	30 CUM LAUDE	Exceptional
B	29-30	Excellent
C	27-28	Very good
D	25-26	Good
E	18-24	Sufficient
F	<18	Fail

## General rules

- Once you are enrolled, you will be able to connect to the **Hotspot-Erasmus** wi-fi.
- Each student has the right to book study rooms up to 6 hours a week for a maximum of 3 hours a day, it is possible to book a room for the current week and for the following week.

To book a room go to the first floor attendant or write an email to:

[a.sarli@fondazionemilano.eu](mailto:a.sarli@fondazionemilano.eu) and [r.rocchetti@fondazionemilano.eu](mailto:r.rocchetti@fondazionemilano.eu)

- Access to the school computer is available monday to saturday, 9.30 to 18.30 for an hour and renewable if possible.
- The printing and copy machine is located on the first floor, to use it please log in and load the amount of money desired. Exclusively in case of failure of the copy machine, copies and prints can be made in the Erasmus office.
- The audiovisual library is open tuesday and thursday 10-13.30/14-18  
Davide Cogliati [d.cogliati@fondazionemilano.eu](mailto:d.cogliati@fondazionemilano.eu)
- The school has an archive of musical instruments available for the students. The student interested in the rental must contact his teacher for the request and pay the relative fee, unless there is a specific request from the teacher for free use.

## LIFE IN MILAN

### Accommodation and other facilities

Civica Scuola di Musica Claudio Abbado has signed agreements with the following facilities:

<https://fondazionemilano.eu/convenzioni>

By registering on the [yesmilano.it/one-stop-shop](https://yesmilano.it/one-stop-shop), students will be able to take advantage of a series of services reserved to them such as the Codice Fiscale release, temporary residence assistance, spid, residence permit request, health care and more, by going to the reception point in **Via dei mercanti 8**. In addition, **Yes Milano** also organizes workshops reserved specifically for foreign students on specific topics.

Erasmus student network <https://esn.it/>

### Health assistance

All incoming European students should have the **European Health Insurance Card (EHIC)**, which entitles the holder to get necessary treatments at the same cost as an insured person living in the country you are visiting. The card is valid only for state-provided services, as private health is not covered.

When accidents occur during the didactic activities in the school locations, students in international mobility are covered by **injury** and **civil liability insurance**.

We strongly recommend that students ensure they have medical insurance before their arrival and we also highly recommend to provide a liability insurance to cover any accidental damage caused to other people or properties.

### Codice fiscale (tax registration number)

The codice fiscale is a code issued free of charge by the Agenzia delle Entrate (Revenue Agency), to identify Italian and foreign residents

You need to have your own codice fiscale to:

- open a bank account
- sign any type of contract (rental, phone line ...)

Ask your university for more details

You will find information about other activities offered by the Civica Scuola di Musica Claudio Abbado, following us in the social media:

**Facebook:** @civicascuoladimusicacaudioabbado

@associazionemusicaoggi

**Twitter:** [@lacivica\\_milano](https://twitter.com/lacivica_milano)

**Instagram:** [@civica\\_scuola\\_di\\_musica\\_abbado](https://www.instagram.com/civica_scuola_di_musica_abbado)

**Linkedin:** <https://www.linkedin.com/showcase/milano-civica-scuola-di-musica>

## WHERE ARE WE?

Civica Scuola di Musica Claudio Abbado

Via Stilicone, 36



**By subway -** Metro5 stop CENISIO

**By Tram -** Lines 12 and 14